



## Europass Curriculum Vitae



### Personal information

**First name(s) / Surname(s)** **Olena Teslenko**  
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**Nationality** Ukrainian  
**Gender** Female

**Current employment / Occupational field** **Postgraduate student in Industrial Mechanical Engineering Sumy National Agrarian University, Teacher of the «Energy and Electrical Systems" Department» of Sumy National Agrarian University**

### Work experience

<b>Dates</b>	January 2024 – till now
<b>Occupation or position held</b>	Teacher of the «Energy and Electrical Systems" Department»
<b>Main activities and responsibilities</b>	Teaching subjects.
<b>Name and address of employer</b>	Sumy National Agrarian University, 160 Herasym Kondratiev Street, Sumy, 40021, Ukraine
<b>Type of business or sector</b>	Higher Educational Institution (Agrarian Sector)
<b>Dates</b>	January 2023 – January 2024
<b>Occupation or position held</b>	Head of the educational and methodological office of the «Energy and electrical engineering systems" department»
<b>Main activities and responsibilities</b>	Management of the department's document flow, timesheets, preparation of minutes of department meetings.
<b>Name and address of employer</b>	Sumy National Agrarian University, 160 Herasym Kondratiev Street, Sumy, 40021, Ukraine
<b>Type of business or sector</b>	Higher Educational Institution (Agrarian Sector)
<b>Dates</b>	April 2017 - October 2023
<b>Occupation or position held</b>	Planning management engineer
<b>Main activities and responsibilities</b>	Development and updating of schedules in the MS Project program to ensure the manufacture and delivery of nuclear pumping equipment. Working out with the relevant services of the enterprise the terms of providing design and technological documentation, provision of the workpiece, as well as the terms of manufacturing spare parts. Based on the received information, drawing up cycle schedules and reporting. Launch of spare parts into production, control of their production. Management of the department's records, correspondence with external organizations.
<b>Name and address of employer</b>	JSC «Sumy Plant "Nasosenergomash", 1 Privokzalnaya square, Sumy, 40011, Ukraine
<b>Type of business or sector</b>	Sector of pumping and power engineering

Dates	November 2007 - April 2017
Occupation or position held	Production preparation engineer
Main activities and responsibilities	Receipt, accounting, arrangement of documentation for equipment for nuclear power plants. Preparation and control of the production process.
Name and address of employer	JSC «Sumy Plant "Nasosenergomash", 1 Privokzalnaya square, Sumy, 40011, Ukraine
Type of business or sector	Sector of pumping and power engineering
<b>Education and training</b>	
Dates	September 2023 – till now
Title of qualification awarded	Postgraduate student in Industrial Mechanical Engineering
Principal subjects/occupational skills covered	Subjects that combine the principles of physics, mathematics, material science, and engineering for the design and analysis of mechanical systems
Name and type of organisation providing education and training	Sumy National Agrarian University
Level in national or international classification	Third level of education (PhD)
Dates	September 2023 – December 2024
Title of qualification awarded	Faculty of "Engineering and Technology", specialty "Power Engineering, Electrical Engineering and Electromechanics"
Principal subjects/occupational skills covered	Subjects in power Engineering, Electrical Engineering and Electromechanics
Name and type of organisation providing education and training	Sumy National Agrarian University
Level in national or international classification	The second (master's) level of higher education
Dates	January 2008
Title of qualification awarded	Faculty of "Enterprise Economics", qualification of specialist in finance
Principal subjects/occupational skills covered	Specialty "Finance",
Name and type of organisation providing education and training	Sumy National Agrarian University
Level in national or international classification	The second (master's) level of higher education
<b>Personal skills and competences, organisational skills and competences</b>	
Mother tongue(s)	Ukrainian
Other language(s)	Ukrainian - native; Russian - fluent; English - at the level A2
Computer skills and competences	Computer literate - proficient in using Word, Excel, MS Project, Outlook, PowerPoint